



# MSME TECHNOLOGY CENTRE, KANPUR

(Ministry of MSME, Government of India Society)

Application Form for Short Term Courses

(F/TC/TRG/AF)

**For Office Use Only**

Reg.No. \_\_\_\_\_

Course Applied For :

Course Commencing date :

Name of the Applicant (In Capital letters) :


Father's Name (In Capital letters) :


Father's Occupation :

Date of Birth (DD/MM/YYYY) :

Category (SC/ST/OBC/GEN) :

Gender (M/F) :

Phone/Mobile No. :

E-mail ID :

Adhar Card No. :

Postal Address (In Capitals) :

Affix a recent Passport Size Photograph.

CORRESPONDENCE ADDRESS		PERMANENT ADDRESS	
PIN:		PIN:	

Educational Qualification:

Sr. No.	Exam Passed	Year of Passing	Duration of the Degree/Diploma	Board/ University	% age of Marks	Branch / Specialization

Declaration: I do hereby declare that the above information are true & I shall abide by the rules & regulations of the Institute.

Date :

Place :

**Note** : Please attach a copy of caste certificates (SC/ST/OBC) and Adhar Card (for all).

Please attach a copy of college ID-Card.

Signature of Admission (I/C)

Signature of Candidate

### General Rules & Regulation for Trainees

1. Admissions are open for Boys & Girls, eligible candidates will be offered admission on first-come-first-serve basis as per norms.
2. MSME TC reserves the right to reject any application without assigning any reason. Incomplete applications are liable to be rejected.
3. Reservation/Fee Exemption as per Government of India norms for NSQF compliant courses & NSQF Exempted courses only.
4. **At the time of admission you need to submit one Photo, Photocopies of Matriculation Mark sheet, highest qualification certificate & Caste Certificate (SC/ST) with admission form.**
5. In case of non NSQF compliant courses Tuition Fee / Course Fee exemption will not be applicable for SC / ST candidates.
6. Candidates belonging to reserved category should substantiate their claim by enclosing a Caste certificate issued by competent authority (SDO/SDM/DC).
7. Registration fee / Course fee is non-refundable / non-transferrable in case any candidate cancels his admission for any reason.
8. All the Trainees will ensure discipline within the campus.
9. Regular attendance will have to be maintained by the trainee as per course schedule & 80% attendance is compulsory in all subjects individually.
10. Laptop, Mobile phone, Pen Drive, CD or any other plated items are not permitted inside MSME TC / Centre premises.
11. Ragging is strictly prohibited in the Premises.
12. Writing any comment / Remarks / Name on Doors, Walls, Toilet, Notice Board is strictly prohibited.
13. Violations of above & any other Rules, Regulations, Disciplines and Conduct etc. are liable for disciplinary action.